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UNITED STATES DEPARTMENT OF AGRICULTURE  
AGRICULTURAL ADJUSTMENT ADMINISTRATION  
WASHINGTON, D. C.

1939 AGRICULTURAL CONSERVATION PROGRAM  
NORTH CENTRAL REGION

INSTRUCTIONS TO COUNTY COMMITTEES FOR LISTING STATISTICAL  
DATA ON STATISTICAL LISTING SHEET, FORM NCR-338

Statistical data relating to the acreage of soil-depleting crops, farm allotments, and soil-building practices for farms participating in the 1939 Agricultural Conservation Program will be listed on form NCR-338 in the county office.

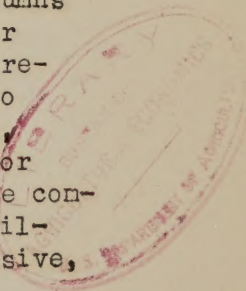
It will be necessary that the State committees be furnished cumulative totals of crop acreage data from participating farms not later than September 1, 1939. These data will be needed for use in the determination of the 1940 commercial corn area and for other purposes. Therefore, the statistical data to be listed on form NCR-338 must be listed as soon as farm reports, forms NCR-317, are available in the county office. The county committee shall submit county summaries of cumulative totals of data on forms NCR-338 to the State committee as requested.

It is desirable that the county committee designate one or more special clerks to list the statistical data in order that the listing of such data may be done as fast as farm reports, forms NCR-317, are completed. After the farm reports have been completed they should immediately be made available to the clerk designated to list the statistical data on form NCR-338. The farm reports should then be assorted by minor civil divisions and the data listed from the farm reports as they become available.

Data relating to soil-depleting crops will be listed in columns (4) to (21), inclusive; data relating to farm acreage allotments or goals will be listed in columns (22) to (29), inclusive; and data relating to soil-building practices will be listed in columns (30) to (46), inclusive. The headings for columns (15) to (18), inclusive, have been left blank in order that such columns may be available for listing the acreage of soil-depleting crops designated by the State committee for which columns have not otherwise been provided. All soil-depleting crops which are not listed in columns (4) to (18), inclusive, will be combined into one entry in column (19).

In the space at the bottom of form NCR-338, enter the State and county names, the minor civil division name and code number, and the minor civil division sheet number.

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SECTION I. - LISTING FARM LAND, CROPLAND, AND SOIL-DEPLETING  
CROP ACREAGE DATA.

Except as otherwise provided in the detailed instructions, all entries under this Section will be obtained from the Farm Report, form NCR-317. The entries in column (2) will be listed in whole acres. The entries in columns (3) to (21), inclusive, will be listed in tenths of acres. The acreages of crops to be entered in columns (11), (12), (13), (14), and (15), will be the acreages seeded to such crops even though such acreage or part thereof, may be classified as non-depleting.

- Column (1) Enter only the farm number, which appears in the upper right-hand corner of form NCR-317. It will not be necessary to enter the minor civil division code number.
- Column (2) Enter the number of acres in the farm which is obtained from Section II, item 2.
- Column (3) Enter the acres of cropland in the farm which are obtained from Section IV, item 11(h).
- Column (4) Enter the acreage of corn which is obtained from Section IV, item 1(h).
- Column (5) Enter the acreage of wheat seeded. This entry may be obtained from form NCR-306, Section II, total of column (b), or from any other source available in the county office. If the actual seeded acreage is not available, enter a dash in column (5).
- Column (6) Enter the acreage of wheat which is obtained from Section IV, item 2(h).
- Column (7) Enter the tobacco acreage which is obtained from Section IV, item 3(h). Designate the type of tobacco in the box heading of the column.
- Column (8) Enter the potato or cotton acreage which is obtained from Section IV, item 4(h). Strike the name of the crop in the column heading which is not applicable.
- Column (9) Enter the commercial vegetable acreage which is obtained from Section IV, item 5(h).



- Column (10) Enter the sugar beet acreage which is obtained from Section IV, item 8(h).
- Column (11) Enter the acreage of barley. This entry will be the sum of the acreage in Section III, column (c) for all fields described in Section III, column (d) as devoted to barley for any purpose other than a grain mixture.
- Column (12) Enter the acreage of rye. This entry will be the sum of the acreage in Section III, column (c) for all fields described in Section III, column (d) as devoted to rye for any purpose other than a grain mixture.
- Column (13) Enter the acreage of oats. This entry will be the sum of the acreage in Section III, column (c) for all fields described in Section III, column (d) as devoted to oats for any purpose other than a grain mixture.
- Column (14) Enter the acreage of small grain mixtures containing wheat. This entry will be the sum of the acreage in Section III, column (c) for all fields described in Section III, column (d) as devoted to small grain mixtures containing wheat.
- Column (15) If small grain mixtures exclusive of wheat mixtures are produced in the county, enter in the box at the head of column (15) the title "Other mixed grains." In such case enter in column (15) the acreage of small grain mixtures exclusive of wheat. This entry will be the sum of the acreage in Section III, column (c) for all fields described in Section III, column (d) as devoted to small grain mixtures not containing wheat.
- Columns (16), (17), and (18). These columns will be used, according to instructions from the State committee, for entry of acreage from form NCR-317, Section III, column (c) of any crop or mixture of crops not named or included above. If a particular grain mixture is to be listed in one of these columns, care should be exercised that the acreage of such mixture is not included in columns (14) or (15).



- Column (19) Enter the sum of all other acreages from form NCR-317, Section III, column (c), which are designated as soil-depleting crops and are not named or included in previous columns.
- Column (20) Enter the total general soil-depleting crop acreage which is obtained from Section IV, item 6(h). This entry need not equal the sum of the crop acreage appearing in columns (11) to (19), inclusive, for the farm, since certain of these crops may not be classified as soil-depleting because of the use made of them.
- Column (21) Enter the total acreage of soil-depleting crops which is obtained from Section IV, item 9(h). This entry will equal the sum of columns (4), (6), (7), (8), (9), (10), and (20) for the farm.

SECTION II. - LISTING FARM ACREAGE ALLOTMENTS.

All entries for columns (22) to (28), inclusive, will be obtained from the Farm Report, form NCR-317.

- Column (22) Enter the corn acreage allotment which is obtained from Section IV, item 1(i).
- Column (23) Enter the wheat acreage allotment which is obtained from Section IV, item 2(i).
- Column (24) Enter the tobacco acreage allotment (designated by type) which is obtained from Section IV, item 3(i).
- Column (25) Enter the potato or cotton acreage allotment which is obtained from Section IV, item 4(i). Strike the name of the crop in the column heading which is not applicable.
- Column (26) Enter the commercial vegetable acreage allotment which is obtained from Section IV, item 5(i).
- Column (27) Enter the total soil-depleting acreage allotment which is obtained from Section IV, item 9(i).
- Column (28) Enter the restoration land goal which is obtained from Section X, item 1(b).



Column (29) This column is provided for use of the State committee.

### SECTION III. - LISTING SOIL-BUILDING PRACTICES.

Entries for soil-building practices will be obtained from form NCR-317. Before listing soil-building practices, the county committee should determine as nearly as possible the soil-building practices as set forth in NCR-301 which have been carried out in the county and enter practice numbers for such practices in the spaces provided in the headings of columns (30) to (41), inclusive. Practice numbers will be determined according to the soil-building practice numbers set forth in NCR-301. For instance, the application of 300 pounds of superphosphate in connection with the seeding of perennial or biennial legumes or grasses would have a practice number of 1-a, the seeding of alfalfa would be practice number 6, etc.

Under the practice numbers entered in the column headings, enter the word "acres" or "pounds" or "feet" or other measurement of performance, whichever is applicable to each soil-building practice. Enter in the appropriate columns the acres or pounds or feet, etc., as the case may be, for the respective soil-building practices performed on the farm. These soil-building practice entries will be obtained from column (c) or (e), Section III of form NCR-317.

Columns (42) to (46), inclusive, have been provided for the listing of additional practices in counties wherein more practices have been carried out than is provided for in columns (30) to (41), inclusive.

### COUNTY SUMMARY OF STATISTICAL DATA

After all entries have been made on form NCR-338 for each farm to be listed on a sheet, obtain the sheet totals of all columns containing data. Upon completing the listing of data for all 1939 participating farms in a minor civil division, transfer the sheet totals from each of the preceding sheets to the last sheet for the minor civil division and obtain minor civil division totals of each of the columns. Under the sheet totals of the acres or other units, as the case may be, of each soil-building practice, enter in the space provided the number of farms upon which each such practice was performed.

After the data have been listed for all participating farms in a minor civil division, obtain and enter on the last sheet for the minor civil division the total number of farms on which each soil-building practice was carried out in the minor civil division. Also obtain the



sheet and minor civil division totals of the number of farms upon which no soil-building practice was performed and enter such number of farms in the space provided at the bottom of the sheets under soil-building practice columns.

After the data have been listed for all participating farms in all minor civil divisions in the county, label a separate form NCR-338 "County Summary", and prepare on this sheet a county summary showing by minor civil divisions all column totals, the number of farms upon which each soil-building practice was performed, and the number of farms upon which no soil-building practice was performed. After the entries of the statistical data by minor civil divisions have been made on the county summary, obtain county totals of all columns and all other pertinent data, and enter such data in the appropriate spaces on the county summary sheet.